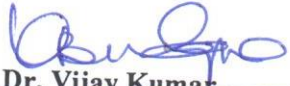Dated: 04.03.14

<u>Circular</u>

Large number of cases are reported for crashing of Hard Disk of Computer of various department. All important data are stored in these hard disks. UCITIM is constantly receiving the request of the retrieval of data, which is a costly affair than purchasing and installation of new Hard Disk in computers. Therefore all the Department should ensure that the important data must be stored in Google drive of @ipu.ac.in domain along with external HDD, so that it shall be readily available in case of crashing of Hard Disk.

University has MOU with Google and Google has provided 30GB space in Google Drive through Email account in @ipu.ac.in domain. All the staff, officer and faculty members are requested to maintain official data in official account. UCITIM is also under process of procuring a storage device, which will further enhance the capability of redundancy.

This issues with the approval of the Competent Authority

Dr. Vijay Kumar
Assistant Registrar, UCITIM