University Center of IT Infrastructure Services & Management
GGS Indraprastha University, Delhi

Date: 3rd April,2014

Circular

University has decided to implement File Monitoring Software in the university campus. All the branch in-charge/Deans/Directors are requested to send the detail of the dealing staff for creating use- id and password for the software.

All the concerned are requested to nominate concerned staff and send the detail of the staff to undersigned by 7-April,2014 (Monday) on following format:

Sr. No.	Name of the staff	Branch/Dept. name

This issues with the approval of Registrar.

(Amit Prakash Singh)
Chairman,UCITIM

Copy to :

1. All Deans/Directors
2. Registrar for kind information please
3. Controller of Examinations
4. Controller of Finance
5. All Joint Registrar/Deputy Registrar/Assistant Registrar
6. I/C server room for uploading on university web