



**Guru Gobind Singh Indraprastha University**  
**Sector-16C, Dwarka, New Delhi-110078**

No. IPU/Acctts/Misc/2017-18/ 75

Dated: 26<sup>th</sup> May 2017

**CIRCULAR**

**Subject: Promotion of digital payment - an initiative**

It has been observed that some of the faculty and officers of the University are approaching this office for drawl / deposit of heavy cash on account of unutilized advances sanctioned to them for various University activities. In order to promote the digital transaction initiative of Govt. of India, it is desirable on part of all the stake holders of the University not to insist for the unnecessary cash transactions and make themselves aware of the digital modes of payment including refund of unspent advances to the University. It is pertinent to add here that only transfer of unutilized advance to the University account will not be sufficient to settle the advance unless reference of the transaction alongwith other supporting vouchers in original are submitted in the University.

The Bank detail of the University A/c for the receipt is as under:

A/c No. 927860555  
IFS Code IDIB000G082

This issue with the approval of Controller of Finance.

  
**(SHAIKESH GUPTA)**  
**FINANCE OFFICER - II**

No. IPU/Acctts/Misc/2017-18/ 75-86

Dated: 26<sup>th</sup> May 2017

Copy forwarded to the followings for information and wide circulation:

1. All Deans, Directors of the University
2. Controller of Exam
3. In-charge, Library
4. All Joint Registrar / Deputy Registrar & Department / Branch heads
5. Executive Engineer (UWD)
6. AR to Hon'ble VC for kind information of Hon'ble Vice Chancellor
7. SO to Pro VC for kind information of Pro Vice Chancellor
8. AR to Registrar
9. PA to Controller of Finance
10. Guard File
11. In-charge (Server Room) for uploading this office order on the University website urgently.