



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY  
SECTOR-16 C, DWARKA, DELHI-110078

F.1(1)(11)/2011/Estt./Pers.-I/

Dated the April, 2013

CIRCULAR

In pursuance of orders of the Board of Management vide Agenda Item No. 53.16 in its 53<sup>rd</sup> meeting held on 15.03.2013, it is to inform to all the concerns that;

*"the University must be able to visualize the period for allocation of work before taking a person on contract and it must be the responsibility of the concerned Branch/Dept./School to ensure that the assigned work is completed by him/her in the time limit allowed. It was further emphasized that piecemeal extensions should be avoided as a general policy.*

(Dr. Bhaskar P. Joshi)  
Registrar

F.1(1)(11)/2011/Estt./Pers.-I/ 1192

Dated the 1 May April, 2013

Copy forwarded to the following for information and necessary action:-

1. All Deans, USS, GGS Indraprastha University.
2. Controller of Finance, GGS Indraprastha University.
3. Controller of Examinations, GGS Indraprastha University.
4. All Directors, GGS Indraprastha University.
5. Principal, IGIT, GGS Indraprastha University.
6. Librarian, UIRC, GGS Indraprastha University.
7. OSD to the Vice Chancellor, GGS Indraprastha University.
8. Directors/Principals of all the Institutes affiliated to GGS Indraprastha University.
9. All Jt. Registrars/Dy. Registrars/Addl. Dy. Registrars/DFO/Executive Engineer/Asstt. Registrars & PRO, GGS Indraprastha University.
10. PS to the Registrar, GGS Indraprastha University.
11. In-Charge (Server Room), GGS Indraprastha University.
12. Notice Board.
13. Guard file.

(R.P. Kansal)  
In-Charge (Personnel)