

33/c

Confidential
For members

INDRAPRASTHA VISHWAVIDYALAYA

FIRST MEETING OF THE BOARD OF MANAGEMENT

DATE : 16.02.1999
TIME : 13.30 HRS
VENUE : THE OBEROI MAIDENS,
SHAMNATH MARG, DELHI-54

PROCEEDINGS

KASHMERE GATE, DELHI-110006

MINUTES OF THE MEETING OF THE BOARD OF MANAGEMENT

The first meeting of the Board of Management of Indraprastha Vishwavidyalaya was held on 16.02.1999 at 1.30 P.M. in the conference hall of the Oberoi Maidens, Shamnath Marg, Delhi. The list of members who attended the meeting is annexed herewith.

Hon'ble Chancellor (Lt. Governor), Hon'ble Chief Minister and Hon'ble Minister of Education were invited to the meeting. Before the commencement of the formal meeting, the OSD (Registrar) gave a brief introduction of Professor K.K. Aggarwal, the Vice-Chancellor of the University. The Vice-Chancellor gave a brief introduction of the eminent and the distinguished personalities on the Board and wished that they would be in a position to make a significant contribution to the development of the University with their noble and valuable experience and vision of education system in the country. Hon'ble Chancellor in a brief address eulogized the eminent and distinguished personalities of the Board. He assured full support and commitment of Government of Delhi to the new University in fulfilling its objectives. Hon'ble Chief Minister wished the University all success and desired that not only Delhi citizens but the people in general would look up to this University as an example to emulate. She assured full support of the Government to ensure that the University acquires an international status in the coming years.

Item-wise agenda was thereafter taken up under the chairmanship of Prof. K.K. Aggarwal, Vice-Chancellor of the University.

Agenda Item No. 1.1: To apprise the members of the Board of Management of the Act and the First Statutes of the University

The members of the Board noted the contents of the agenda item.

Agenda Item No. 1.2: To apprise the members of the appointment of Prof. K.K. Aggarwal as the first Vice-Chancellor

The members of the Board noted the contents of the agenda item.

Agenda Item No. 1.3: To apprise the members of the appointment of Shri A.S. Awasthi as OSD (Registrar) and Dr. D. Taneja as Registrar

The members of the Board noted the contents of the agenda item.

Agenda Item No. 1.4: To apprise the members of the recent Industry - Interaction Meet held at the Indian International Centre on 18.01.1999

A copy of the proceedings of the Industry Interaction Meet was provided to all the members of the Board. The Vice-Chancellor explained that the deliberations of the Meet have been found to be of immense value and will be useful in planning for teaching departments in the University and affiliated institutions.

31/c

Agenda Item No. 1.5: To note and approve the creation of posts and appointments already made to these posts

While discussing this agenda item, Professor Abad Ahmad desired that it would be better to deploy private agencies for security, cleanliness and horticulture in the campus for more efficient and better management. The Vice-Chancellor informed that this was already under consideration and suitable action will be taken at the appropriate time when the demand increases to justify engagement of private contractors.

The agenda item as put up was approved.

Agenda Item No. 1.6: To consider creation of additional posts for the University

The Vice-Chancellor explained to the Board that the creation of posts has been proposed on a realistic basis and keeping in view the functions required to be performed for running the University. It was also informed that the work culture in the University is envisaged to be officer-driven and all work is planned to be automated. This has been kept in view while proposing the creation of posts.

Professor Raju in this regard suggested that the number of drivers and cars may be kept to the minimum and the cars may be hired for official purposes in order to effect economy. The Vice-Chancellor agreed to consider this suggestion to the extent administratively feasible.

The members of the Board desired to know whether 25 peons/messengers were actually required. After a brief discussion, it was agreed that the number of posts of peons/messengers may be kept at 20 and 5 posts may be diverted and designated as Laboratory Attendant and for them, recruitment rules may be suitably formulated.

The pay scale of the post of Reader/Deputy Librarian/Deputy Registrar which was incorrectly mentioned as a result of a typographical error was corrected as Rs. 12000-18300.

The agenda item, as put up, was approved with the modification regarding the number of posts for peons/messengers, mentioned above.

Agenda Item No. 1.7: To consider and approve the creation of the teaching departments

Professor Ahmad desired that credit system may be introduced so that the students have the freedom and flexibility in choosing their courses. It was informed by the Vice-Chancellor that the University is already thinking on this and a consolidated proposal will be put up to the Academic Council and then to the Board. Mrs. Ghatate suggested that some short-term courses may also be organised for those in-service people who would want to up-date their knowledge. The Vice-Chancellor informed that introduction of courses of such kind in various subjects are under consideration and they are likely to be introduced in due course.

30/c

Principal Secretary (Education) opined that the courses like International Trade and commerce are very much in demand these days and may either be included as part of academic activities in any of the proposed departments or new department may be thought of for such courses.

The Vice-Chancellor was authorised to constitute a committee under the chairmanship of Prof. Abad Ahmad for designing MBA programme with proper focus.

With the observation mentioned above, the agenda item was approved.

Agenda Item No. 1.8: To approve the recruitment rules for various posts created/proposed to be created in the University

It was suggested by Professor Raju that though the essential qualification for lecturer as per the All India Council for Technical Education guidelines is B.Tech in an appropriate branch of engineering/technology at present, yet for University departments it would be desirable to have M.Tech. as an essential qualification as in these departments, instruction upto postgraduate level is planned. Similarly, for the post of Professor, Ph.D. must be the minimum qualification. The Board accepted these suggestions, the University may, however, examine desirability of granting additional increments.

It was also suggested by Professor Raju that the University may have residential accommodation for teaching staff to be procured either on rent basis or on purchase basis to attract highly qualified staff for its departments. Principal Secretary (Finance), Principal Secretary (Education) and other members also suggested that this facility of residential accommodation should be made available to the University staff either on lease basis or on hire-purchase basis. It was decided to examine the suggestion and to take further appropriate action in the matter.

The agenda item with the modification in recruitment rules for the posts of lecturer/professor was approved.

Agenda Item No. 1.9: To approve remuneration to be given to outside experts and non-officials members of various committees/boards for attending official meetings.

The agenda item was approved with the suggestion that the remuneration will be payable to all the members without any distinction between official and non-official members except in the case of the University officers.

Agenda Item No. 1.10: To approve of limits of expenditure on hospitality provided to the visitors in the office of the Vice-Chancellor/Registrars/Deans/Directors/HODs/other officers.

It was felt that the amount of Rs.500 per month proposed for officers of the University is very much on the lower side and may be enhanced to Rs.1000 per month.

The agenda item was approved with this modification.

Minutes

Agenda Item No. 1.11: To nominate seven members on the Board of Affiliation

During the discussion, the following names came up for consideration for nomination in Board of affiliation:-

- (i) Prof. T.N. Kapoor
- (ii) Prof. P.K. Ghosh
- (iii) Prof. C.S. Jha
- (iv) Dr. D.P. Aggarwal
- (v) Prof. M.M. Malhotra
- (vi) Prof. Arvind Kumar
- (vii) Prof. J.P. Gupta
- (viii) Dr. Gairolla
- (ix) Dr. S.S. Aggarwal
- (x) Dr. P.S. Gupta
- (xi) Dr. S.K. Sarin
- (xii) Prof. Kuldip Chander
- (xiii) Sh. Raghunathan
- (xiv) Prof. K.L. Chopra
- (xv) Prof. R.S. Pawar
- (xvi) Prof. P.V. Inderasen
- (xvii) Mr. Srinivasan of CII
- (xviii) Prof. Arun Dev of CII
- (xix) Prof. Y.N. Rao
- (xx) President, Architecture Council of India
- (xxi) Dr. Kalandhi of AICTE

It was decided to authorize the Vice-Chancellor to constitute the Board of Affiliation choosing seven of these after obtaining their consent.

Agenda Item No. 1.12: To nominate one member on the Finance Committee

The Board nominated Prof. Y.C. Chopra, Professor and Head, Department of Electronics, Punjab Engineering College as its nominee on the Finance Committee.

Agenda Item No. 1.13: To nominate a Registrar on various University bodies to act as Secretary

It was decided that Shri A.S. Awasthi, OSD (Registrar), may be nominated as Secretary to the Board of Management, the Planning Board and the Court and Shri D. Taneja, Registrar may be nominated as Secretary to the Board of Affiliation and the Academic Council.

Agenda Item No. 1.14: To delegate certain powers to the Vice-Chancellor

After detailed discussion, the following decisions were taken:-

There was no need for delegation of power in respect of the following function of the Board of Management:-

Minutes

"To prescribe qualifications and other conditions of eligibility for teachers and other academic staff after taking into account the recommendations of the Academic Council"

2. The following administrative powers were delegated to the Vice-Chancellor:
- (i) to make appointments to temporary vacancies of any staff;
 - (ii) to create administrative, ministerial and other necessary posts after taking into account the recommendations of the Finance Committee and to specify the manner of appointment thereto; and
 - (iii) to fix the remuneration payable to examiners and invigilators and travelling and other allowances payable to the members of various bodies, employees and others after consulting the Finance Committee.

3. The following financial powers were delegated to the Vice-chancellor:-
- a. Expenditure/investment of beyond Rs.1 lakh and up to Rs.25 lakh after due processing for each item at a time;
 - b. Expenditure/investment of beyond Rs.25 lakh and upto Rs.50 lakh with the approval of the Finance Committee for each item at a time; and
 - c. Expenditure/investment of beyond Rs.50 lakh to be brought before the Board of Management after its consideration by the Finance Committee.

It was also decided that the expenditure will always be kept within the budget amount allotted for the purpose.

Agenda Item No. 1.15: Adoption of a common seal for the University

Samples of some seals were shown to the members of the Board.

As the specimens were very few in number, the Board constituted a committee under the chairmanship of the Vice-Chancellor with the Principal Secretary (Education) and the Chairperson, Women's Commission as members to decide and adopt a seal for the University.

Agenda Item No. 1.16: To approve the amount of fees to be charged from institutions desirous of affiliation.

The proposal was approved as follows:

- | | |
|--|--|
| i) Cost of application form | Rs. 5000/- (Rs. five thousand) |
| ii) Processing fee
(non-refundable) | Rs. 10000/- (Rs. ten thousand)
per course proposed to be
affiliated to the University. |

iii) **Provisional affiliation fee for first year**

Rs. 2 lakhs (Rs.two lakh)*
per course being affiliated
with the University

iv) **Continuation fee per year**

(c) **Processing fee (non-refundable)**

Rs.10000/- (Rs.ten thousand)
per course

(d) **Provisional affiliation fee**

Rs.10000/- (Rs.ten thousand)*
per course

v) **Permanent affiliation fee**

Rs.10000/- (Rs.ten thousand)*
per course per year

* applicable for all courses except MBBS & BDS

vi) For MBBS and BDS courses, it was decided that the provisional affiliation fee for first year will be Rs.5 lakhs, continuation fee for provisional affiliation per year would be Rs.25000 and permanent affiliation fee on early basis shall be Rs.25000 respectively.

Agenda Item No. 1.17: To note and approve the expenditure incurred and the orders placed for various items during the period from 01.12.1998 to 15.02.1999

After a brief discussion, the agenda item was approved as proposed.

Agenda Item No. 1.18: To apprise the members of the Board of Management of the constitution of the Planning Board by the Chancellor/Lt. Governor, Delhi

The agenda item was noted by the members of the Board.

Agenda Item No. 1.19: To apprise the members of the Board of Management of the nomination of two persons on the Finance Committee

The agenda item was noted by the members of the Board.