



**Estate & Security Branch**  
**Guru Gobind Singh Indraprastha University**  
Sector 16-C, Dwarka, Delhi-110078

Phone : 011- 25302245, 25302247, Fax: 25302111 website: ww.ipu.ac.in

F. No.: GGSIPU/E&S/2013/1055

Dated: 27<sup>th</sup> September, 2013

**CIRCULAR**

The Competent Authority directed that the Students of University Schools of Studies for the entry/ parking of Vehicle inside the University campus are required to affix entry sticker on their Vehicles (Car/ Two wheeler). These entry stickers are available in Security Branch on submission of their request on the prescribed format.

Only two Vehicle entry stickers (One of four wheeler and one of two wheeler only) will be issued to one student on production of the copy of Identity card/ Library card, valid Driving License in the name of student and RC in the name of Student / Father/ Mother / Sibling/ Spouse.

It is hereby requested that students may furnish the details as per Performa enclosed in Security Branch latest by 15.10.2013 for issuance of the Vehicle by the Dean / Head of the respective School.

  
(Sumer Singh)

Assistant Registrar (Security)

Copy with the request to circulate all the students.

1. Dean- USAP, USBT, USBAS, USCT, USET, USEM, USHSS, USICT, USL&LS, USMS, USMC, USMPMHS
2. Director- Academic Affairs, Coordination, CDMS, International Affairs, Legal Aid Cell, Organization & Development, Project Monitoring Cell, Research & Consultancy, Student Welfare
3. Registrar, GGSIPU
4. Chief Warden, GGSIPU
5. Chairman, UCITIM- with request to upload the circular on the University website.
6. AR to VC Secretariat - for kind information of Hon'ble Vice Chancellor
7. Warden, Boys Hostel
8. Warden, Girls Hostel
9. Security Officer
10. All Notice Boards



Estate & Security Branch  
Guru Gobind Singh Indraprastha University  
Sector 16-C, Dwarka, New Delhi – 110 078

Performa for issuing the Vehicle Entry Sticker to the Students of the University

1.	Name of the Student	
2.	Enrollment No.	
3.	University School Studies / Department	
4.	Programme name / Year of study	
5.	Driving License No.	
6.	Vehicle Registration No.	
7.	Vehicle Registered in the name of	
8.	Relation with Student	
9.	Type of Vehicle (Car/Scooter/Motor Cycle)	
10.	Make / Company	
11.	Color of Vehicle	
12.	Residential Address	
13.	Mobile Number	
14.	Residential Telephone Number	

- NOTE: 1. Attach copy of Identity card/ Library card, R.C. & Driving License  
2. Vehicle should be in the Name of student / Father / Mother / Sibling / Spouse  
3. Only two Vehicle stickers will be issued to one student (one of two wheeler & one of car only)

**Undertaking**

I hereby declare that I will abide by the Security/ Traffic rules & regulations issued / circulated by the University Administration from time to time. I also promise to intimate Security Branch in the event of any change in above mentioned particulars or in case of sale of my Vehicle or loss. I promise to display the Vehicle sticker on the front glass of car or front side of the two wheeler.

Dated:

Signature of Student

Recommendation of Dean / HOD:

Security Branch

Issued Vehicle Stickers No. \_\_\_\_\_

Assistant Registrar (Security)