



# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, [www.ipu.ac.in](http://www.ipu.ac.in)

File No. IPU/CS/100/S/390

Dated: 23/04/2014

## OFFICE ORDER

The following annual stock verification boards have been constituted with the approval of the Hon'ble Vice Chancellor to carry out stock verification of the Consumable & Non-consumable store items, fixed assets/ furniture held on charge of Central Store and Lab. Equipments/Machinery held on the charge of University Schools for the year 2013-14.

**Board A** - For Non-consumable store items (*Fixed assets/ Furniture held on charge of Central Store*)

1. Prof. C.S. Rai, Director (Students Welfare) -Chairperson
2. Sh. Pushendra Kumar Bharti, USICT
3. Dr. Vijay Kumar AR (UCITIM)
4. Sh. Gopal Singh, Consultant Finance

**Departmental support** Sh.Naveen Bhardwaj, SO & Sh. K.K Gulia GA(Store)

**Board B** - For Consumable items held on charge of Central Store

1. Dr. Pankaj Aggarwal, DR (GA) - Chairperson
2. Sh. A.D. Lamba, DR (Exam)
3. Sh. Shailesh Gupta, FO

**Departmental support.** Sh. L. S. Parmar GA (Store)

**Board C** - For Lab Equipment / Machinery held on charge of University Schools of Studies

Store /Labs of School to be verified

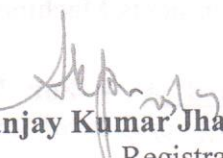
1. Prof. B. V. R. Reddy, Dean, USET - Chairperson
2. Dr. Anurag Jain, USICT -USBT, USEM
3. Sh. Shishupal Kumar, USMC -USBAS
4. Dr. Anshu Gupta, USEM -USICT, USHSS
5. Dr. Shivani Goswami, USLLS -USCT
6. Dr. Kirti Batra, USBAS -USET
7. Dr. Gagandeep, USMS -USAP, USMC
8. Sh. Shailesh Gupta, FO

Contd..2/-

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**Department support-** Respective Sr. Technical Assistants or Lab Assistants and stores In-Charge of the concerned department will be responsible to prepare list of stores items and submit to the respective members for verification.

The Chairperson of the above Boards are requested to coordinate/convene meeting(s) so that the stock verification work for the year 2013-14 is completed and proceedings are submitted as early as possible.

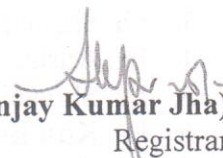
  
(Sanjay Kumar Jha)  
Registrar

**Copy forwarded for information & necessary action to:-**

1. All Chairmen/Members of the respective Boards as constituted above

**Copy forwarded to the following for information and with a request to extend necessary support to the Board Members:-**

1. All Deans, University School of Studies
2. All Directors
3. Controller of Finance
4. Controller of Examination
5. Librarian
6. Chief Engineer
7. Chief Warden
8. All JR's/DR's/Sectional Heads
9. FO
10. PRO
11. Warden, Boys Hostel
12. Warden, Girl Hostel
13. PS to Hon'ble Vice Chancellor
14. PS to Registrar
15. In-charge Server Room **-with a request to upload the same on University website.**
16. Dispensary
17. Office copy

  
(Sanjay Kumar Jha)  
Registrar