



**Estate & Security Branch**  
**Guru Gobind Singh Indraprastha University**

Sector 16-C, Dwarka, Delhi-110078

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F. No.: GGSIPU/E&S/2015/1872  
Dated: 24<sup>th</sup> March, 2015

**Notice: Convocation Arrangement**

**Sub: Entry/ Exit of University Staff / Residents on the Convocation Day – 26.03.2015**

All the University Staff / Residents will use the entrance gate near VC Residence (Gate No. 03) for entry / exit on the Convocation day.

All University staff will park their Vehicles in Student Parking area (Near VC residence) on the Convocation day.

This issues with the approval of Competent Authority.

(A.K. Verma)

**Jt. Registrar (Estate & Security)**

Copy to:-

1. Dean- USBT, USBAS, USCT, USET, USE, USEM, USHSS, USICT, USL&LS, USMS, USMC, USMPMHS
2. Director- Academic Affairs, Coordination, CDMS, International Affairs, Legal Aid Cell, Development, Project Monitoring cell, Research & Consultancy, Student Welfare
3. Controller of Finance, GGSIPU
4. Controller of Examination, GGSIPU
5. Librarian, GGSIPU
6. Chief Warden, GGSIPU
7. Superintending Engineer, UWD
8. Head, UITS- with request to upload the circular on the University website.
9. Head – Academic, Affiliation, Coordination, General Administration, Personnel, Planning (RTI & Legal), Purchase, Store & Public Relations.
10. Warden, Boys Hostel
11. Warden, Girls Hostel
12. AR to VC - for kind information of Hon'ble Vice Chancellor
13. SO to Pro -VC – for kind information of Hon'ble Pro- Vice Chancellor
14. AR to Registrar – for kind information of Registrar
15. Office copy