



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in

[Central Stores Department]


[Email: central.stores@ipu.ac.in] 25302141

Ref.: GGSIPU/CS/Notice/2014/417
May 6, 2014

CIRCULAR

The Central Stores Department is in process of condemnation and disposal of unserviceable, obsolete items like furniture, fixtures, computer, printer, air conditioner and other non-consumable store items. In this regard the Competent Authority has constituted a Committee under the Chairmanship of Prof. C.S. Rai, Director (SW).

All the Schools / Departments are requested to deposit the unserviceable condemnable, non-consumable items urgently (*if any*) alongwith a list to Central Stores Branch latest by **Monday, May 12, 2014**.


06/05/2014
(R.P. Kansal)
In-charge (Stores)

Copy to:

1. All Deans/Directors / COE / COF / Librarian / SE, UWD, GGSIPU
2. Chief Warden (Hostel)
3. All JR's/DR's/Sectional Heads
4. Warden, Boys Hostel
5. Warden, Girl Hostel
6. PRO
7. PS to Hon'ble Vice Chancellor
8. PS to Registrar
9. Dispensary
10. In-charge Server Room -**with a request to upload the same on University website.**
11. Office copy