



Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi
(General Administration Branch)

F.No. IPU/GA/Misc./2013-14/3479

Dated: 21st August, 2013

Circular

In continuation to circular no. IPU/GA/Misc./2013-14/3413 dated 19th August, 2013 regarding deposit of surplus furniture and office equipments available outside the offices of the university schools/ department to University Central Store. NAAC Team is scheduled between 26th – 29th August, 2013, to maintain the cleanliness and good ambience in the Academic Blocks as well as Administrative departments, all Deans/Directors and Branch heads are requested to deposit the surplus/unused/unserviceable furniture and office equipment to University Central Store immediately so that University Central Store will update the stock register accordingly.

Further, GA branch will provide the man power to University Central Store for lifting the said furniture in the temporary store.

This issues with the approval of Hon'ble Vice Chancellor.

Dr. Bhaskar P. Joshi
Registrar

Copy to:

1. Dean, USBT
2. Dean, USICT
3. Dean, USLLS
4. Dean, USMS
5. Dean, USBAS
6. Dean, USAP
7. Dean, USEM
8. Dean, USHSS
9. Dean, USCT
10. Dean, USE
11. Dean, USMC
12. Dean, USET
13. Director, Research & Consultancy
14. Director, Centre for Disaster Management
15. Director, Legal Aid Cell
16. Director, Development
17. Director, Academic Affairs
18. Director, Project Monitoring Cell
19. Director, International Affairs
20. Director, Co-ordination
21. Director, Student Welfare
22. Controller of Finance
23. Controller of Examination
24. Librarian
25. Chief Engineer / SE (UWD)
26. J.R. (Academic-I)
27. J.R. (Academic-II)

28. J.R. (Coordinator)
29. DR (Affiliation)
30. D.R. (Staff Development Cell)
31. D.R. (Planning & Policy)
32. D.R. (PR)
33. D.R. (Purchase)
34. In-charge (Personnel)
35. In-charge (Stores)
36. Chairman, UCITIM (with request to upload the same on University Website)
37. Chief Warden
38. Warden Boys Hostel
39. Warden Girls Hostel
40. A.R. (Estate) with a request to inform all the University employees in the resident quarters
41. A.R. (Security)
42. A.R. to Hon'ble V.C. (for information)
43. A.R. to Registrar
44. University Health Centre
45. Office Copy



(Pankaj Agrawal)
Dy. Registrar

Dr. Bhaskar P. Joshi
Registrar

1. Dean, USBT
2. Dean, USICT
3. Dean, USLJS
4. Dean, USMS
5. Dean, USBAS
6. Dean, USAF
7. Dean, USEM
8. Dean, USHS
9. Dean, USCT
10. Dean, USE
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15. Director, Legal Aid Cell
16. Director, Development
17. Director, Academic Affairs
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19. Director, International Affairs
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22. Controller of Finance
23. Controller of Examination
24. Librarian
25. Chief Engineer (SE (WPD))
26. J.R. (Academic-I)
27. J.R. (Academic-II)