



GURU GOBIND SINGH  
INDRAPRASTHA  
UNIVERSITY

**Estate & Security Branch**  
**Guru Gobind Singh Indraprastha University**  
**Sector 16-C, Dwarka, New Delhi – 110 075**  
Tel: 011-25302245, 25302247, Fax:011-25302111, website: ipu.ac.in

F.No: GGSIPU/E&S/2013/599  
Dated: 28<sup>th</sup> May 2013

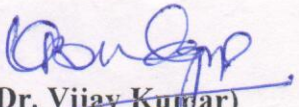
**SPACE ALLOTMENT ORDER**

The approval of the Competent Authority is hereby conveyed for the following shifting/allotment of space:

SN o	Name of the Department/ Unit/ Cell / Official	Present Space	New Space Allotted
1.	Consultant (Legal)	-	Room No-111, B- Wing, 1 <sup>st</sup> Floor, Admn Block
2.	Statistical Officer	Room No-111, B- Wing, 1 <sup>st</sup> Floor, Admn Block	Office of Director (Academic Affairs)

The available space may be occupied by the officials on urgent basis and no shifting of furniture will be done as per the directions of Competent Authority as the furniture will be used by Consultant (Legal)

The Concerned officers are requested to occupy the newly allotted space within seven days of issuance of this order

  
(Dr. Vijay Kumar)  
Assistant Registrar (Estate)

Copy to:-

1. Registrar for information
2. Director (Academic Affair) for information and necessary action please
3. Deputy Registrar (Plg. & Policy) for information and necessary action please
4. Consultant (Legal)- with a request to occupy the allotted room
5. Statistical Officer- with a request to vacate the room and shift in the office of Director (Academic Affairs)
6. AR Security, with a request to kindly direct/insure that there shall be no shifting of furniture form room no. - 111
7. AR to VC Sectt for kind information of Hon'ble Vice Chancellor
- ✓ 8. Incharge, Server Room with a request to kindly upload on the University website
9. Security Officer, GGSIP University.
10. Guard File