

Most Urgent




GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR-16C, DWARKA: DELHI-110078

No. F.1(6)(36)/2014/Pers.-II/

Dated the June, 2014

All Head/Incharge of Schools/Branches of the Guru Gobind Singh Indraprastha University are hereby requested to provide the leave status of all regular non-teaching employees as on 01.07.2014 (except CL & SCL) to the undersigned on or before **03.07.2014** so that their annual increment could be processed and granted.

This may be treated as most urgent



(A.K. Verma)
Joint Registrar (Pers.)

No. F.1(6)(36)/2014/Pers.-II/ 3008

Dated the 13 June, 2014

Copy to the following for information and necessary action:-

1. All Deans/Directors/Section Incharge/Branch Officer, GGS IP University
2. Controller of Finance, GGS IP University
3. Controller of Examination (O & P), GGS IP University
4. Asstt. Registrar, VC Sectt., GGS IP University
5. P.S. to Registrar, GGS IP University
- ✓ 6. Incharge Server Room with the request to upload the circular on the University's website
7. Notice Board
8. Guard File


(A.K. Verma)
Joint Registrar (Pers.)