Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi- 110078 Website: *www.ipu.ac.in*

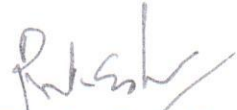No. GGSIPU/Registrar/Misc./2013/ 21-D
Dated: 18-02-13

ORDER

In supersession of the earlier order No. GGSIPU/Registrar/Misc./2012/01-D dated 04.01.2012 regarding constitution of **'Employees Grievance Redressal Committee'**, Hon'ble Vice Chancellor is pleased to reconstitute the aforesaid Committee comprising of the following members:-

(i)	**Prof. P.C. Sharma**, University School of Biotechnology	- Chairman
(ii)	**Prof. C.S. Rai**, Professor, USICT	- Member
(iii)	**Mrs. Sunita Shiva**, DR (Aff.)	- Member
(iv)	**Shri Pankaj Aggarwal**, DR (GA)	- Member
(v)	**DR/Incharge (Personnel)**	- Member Convenor

The **terms of reference** of the Committee will be as under:-

(1) The Committee will consider only personal grievances expressed by individuals and not any collective representations on any issues, activities etc.

(2) The grievances may be related to individuals' issue of service matter or any discriminations at the place of work;

(3) The Committee would be empowered to summon anybody or call for any related documents, witnesses to carry out their investigation or further inquiry into the matter;

(4) The Committee may call the aggrieved person or any other person as may be necessary for inquiry into the matter;

(5) The recommendations would be advisory in nature and would be submitted to the Competent Authority;

(6) The Committee shall not handle gender harassment cases for which a separate University Complaint Committee has been constituted;

(7) The Committee shall not handle any grievance pertaining to policies or rules or disciplinary proceedings.

(Dr. Bhaskar P. Joshi)
Registrar

Copy to:

1. All the members of the 'Employee Grievance Redressal Committee'.
2. All Deans, University Schools of Studies
3. Controller of Finance
4. Controller of Examinations
5. All Directors
6. Principal, IGIT
7. Librarian
8. Superintendent Engineer
9. OSD to the Vice Chancellor – for kind information of the Hon'ble Vice Chancellor
10. All Branch Incharge
11. Guard File