

**Office of the Admission Regulatory Committee (ARC)  
(Constituted under DPCI Act 2007)  
Govt. of NCT of Delhi  
Room No. 217, Admin Block,  
Indira Gandhi Delhi Technical University for Women,  
Kashmere Gate, Delhi-110006**

F. No. ARC/2023/MoM/II/ 20-22

Dated: 24.08.2023

**PROCEEDINGS OF THE MEETING**

A meeting of Admission Regulatory Committee (ARC) under the Chairmanship of Shri Sanjiv Nandan Sahai, IAS (Retd.) was held on 17<sup>th</sup> August, 2023 at 05:00 PM at Conference Hall, Room No. 216, Admin Block, Indira Gandhi Delhi Technical University for Women, Kashmere Gate, Delhi-110006 to deliberate upon grievances/representations/complaints received from aspiring candidates/parents/other stakeholders.

The following Members of the Committee were present: -

1. Ms. R. Alice Vaz, Secretary, TTE/HE - Member  
Secretary
2. Dr.(Ms.) Amita Dev, Vice Chancellor, IGDTUW, Delhi - Member

Besides the above Members of the constituted Committee, the following were also present in the meeting:

1. Sh. P.K. Upmanyu - Incharge (Admission), GGSIPU
2. Adv. Khagesh B. Jha - Complainant

At the onset of the meeting, the Secretary, Higher Education (Member Secretary, ARC) welcomed the Members of the Committee. During the meeting, all complaints/representations received in ARC office through email and postal service till 17.8.2023 were presented before the Committee members for consideration.

After detailed deliberations and discussion, the following decisions were taken and directions were issued:

- a) In the beginning, the Chairperson and members were briefed regarding the numerous minor admission-related grievances that were received via email. The Chairperson and members collectively addressed all the miscellaneous

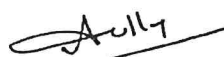
complaints. The GGSIPU representative highlighted that each minor complaint, regardless of its size, is treated with utmost attention and an effort is made for its resolution. The GGSIPU representative was directed to ensure thorough review of these miscellaneous complaints forwarded to them. The Committee has directed SO (ARC) to forward these miscellaneous complaints to GGSIPU for timely resolution of the grievances/complaints and GGSIPU to submit Action Taken Report within three days of receipt of complaints in ARC. **(Action by GGSIPU)**


- b) The Committee Members also underscored the importance of maintaining a fair and transparent admission procedure, with a strict prohibition on the involvement of any touts. It was recommended that Notice Boards displaying warnings about touts and advising students not to yield to illegal and unsolicited admission calls/messages be prominently displayed in and around the university/institutions and also should be featured prominently on official website of GGSIPU/Institutions. **(Action by GGSIPU)**
- c) The Committee further stressed the necessity of establishing a clear & definite timeline that outlines the commencement of Management Quota admissions, form submission deadlines, initial list display dates, and subsequent list publication dates. This schedule should be prominently featured within the university's brochure and on its official website as well. **(Action by GGSIPU)**
- d) Adv. Khagesh B. Jha, complainant submitted that GGSIPU is not following the directions given in Para 35 of Hon'ble High Court of Delhi Order dated 04.08.2023 whereby GGSIPU was directed to create an online portal to display the branch-wise and college-wise seats available under the Management Quota. Adv. Jha showed that the GGSIPU has not created a separate website and also management quota admissions are being done through normal website. The Committee was of the view that maintaining separate website was not necessary. As regards direction to display the branch-wise and college-wise seats available under the Management Quota, GGSIPU representative informed and showed before the Committee, that they had already displayed the same on their website. As regards online portals of all the colleges for Management Quota, GGSIPU representative informed that he would submit an action taken report in this regard. **(Action by GGSIPU)**


- e) The Committee members directed SO (ARC) to forward to GGSIPU the applications dated 26.07.2023 and 30.07.2023 received through Order dated 01.08.2023 of the Hon'ble High Court of Delhi and sought a report.
- f) The committee members emphasized the paramount significance of upholding a fair & just admission process for Management Quota seats. The university representative (Admission In-charge, GGSIPU) informed the committee that they have already initiated a practice of conducting videography during the admission proceedings to ensure transparency and fairness. Consequently, GGSIPU has been instructed to depute university representative to all affiliated colleges during the Management Quota counselling period. The objective is to ensure strict adherence to all stipulated rules and regulations and to promptly address any challenges encountered by prospective students during the admission process.

**(Action by GGSIPU)**

The meeting ended with the vote of thanks to the chair.

  
Dr. (Ms.) Amita Dev,  
Member, ARC &  
Vice Chancellor, IGDTUW, Delhi

  
(R. Alice Vaz)  
Member Secretary, ARC &  
Secretary (HE), GNCTD

  
(S.N. Sahai), IAS (Retd.)  
Chairperson,  
Admission Regulatory Committee (ARC)

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**C.C.:**

1. Director, Higher Education, GNCTD.
2. Sh. P.K. Upmanyu, Representative of GGSIPU.
3. Adv. Khagesh B. Jha, Complainant.