## THE OFFICE OF CONTROLLER OF FINANCE



## GURU GOBIND SINGH NDRAPRASTHA UNIVERSITY

DWARKA SECTOR-16C, DELHI-110078

F.No. GGSIPU/Account/2014-15//6 7

Dated: 28-07-14

## **CIRCULAR**

I am directed to inform to all concerned that all file, sanctions & claims etc. received in Finance & Accounts Department upto 25.07.2014 have been disposed off and there is no pendency on prior to aforesaid date as per our diary records.

It is therefore, requested that if any matter, file or sanction etc. in relation to any of the employee/ department is still pending in this department, the same may be brought to the notice of worthy Controller of Finance immediately

(Shailesh Gupta) Finance Officer-II

## Copy to:

- 1. AR to Hon'ble Vice Chancellor
- 2. AR to Registrar
- 3. All Deans / Director
- 4. Head of Department
- Server-In-Charge with the request upload on University website.
  - 6. Guard file