

## GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

DWARKA, DELIII - 110 075.

File No.: GGSIPU/COF/2014/335

Dated: 8th December, 2014

## OFFICE ORDER

Sub: Development grant for purchase of miscellaneous items to faculty members of GGS IP University - reg.

Development grant to faculty members for maximum amount of Rs. 10,000/- per annum on reimbursement basis for meeting out expenses on purchase of pen drive, data card, subscription of newspapers, magazine, journal and study/reference book etc. was approved earlier. The Board of Management in its 59th meeting held on 7th November, 2014 on the recommendations of the Finance Committee has added more items such as printer, printer cartridge, USB & external hard disk and purchase of stationary items for re-imbursement under Development Grant to the faculty members of GGS IP University.

(S.K. Tanwar) Controller of Finance

## Copy to:

- 1. All Deans, GGSIPU (USBT/USCT/USBAS/USCIT/USEM/USMS/USLLS/USHSS/USE/USMC)
- 2. All Directors, GGSIPU
- 3. All Heads of School / Branch / Deptt., GGSIPU
- 4. Controller of Examinations, GGSIPU
- 5. Superintending Engineer, UWD, GGSIPU
- 6. Librarian, GGSIPU
- 7. Dy. Registrar, Public Relation, GGSIPU
- Chairman, UCITIM with the request to upload the same in the University Website under the link of Accounts Branch
- 9. F.O.I/II/UWD
- 10. A.R. to Vice Chancellor
- 11. A.R. to Registrar
- 12. P.S. to Pro-Vice Chancellor
- 13. Guard file.

(Shailesh Gupta) Finance Officer-I