



**OFFICE OF THE CONTROLLER OF FINANCE**  
**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
Dwarka Sector-16 C, New Delhi-110078

F.No./IPU/Accounts/2012-13/607

Dated:.....

**Office Order**

In order to streamline the system of collection of various fees, arrangement with Indian Bank, GGSIPU, Dwarka, Sector-16C, New Delhi has been made for collection of following fees: -

- |                              |                                     |
|------------------------------|-------------------------------------|
| 1. Migration Fee             | 2. Transcript Fee                   |
| 3. Duplication marksheet     | 4. Duplicate consolidated marksheet |
| 5. Duplicate exam admit card | 6. Duplicate Degree                 |
| 7. Duplicate library card    | 8. Duplicate university I/card      |
| 9. Ph.D fee                  | 10. Late fee                        |
| 11. Attestation charges      | 12. Other Misc. receipt             |

All students may visit Indian Bank Branch located in the premises of Dwarka Campus of University during all working days of University and may deposit their aforementioned fees through cash/demand draft by filling of a bank challan available in the Bank Branch from 10:00 A.M. to 2:00 P.M. and 2:30 P.M. to 3:30 P.M. Bank will issue an acknowledgement slip (copy of challan) which will be returned to concerned branch of University for obtaining their document etc.

**S.K. Tanwar**  
Controller of Finance

F.No./IPU/Accounts/2012-13/

Dated:.....

Copy to:-

1. All Deans/Directors, University Schools of Studies
2. Controller of Examination
3. All Jt. Registrar/Dy. Registrar/Asstt. Registrar
4. PS to Hon'ble Vice Chancellor
5. PS to Registrar
6. Incharge, Server room with the request to upload the same on the University Website.
7. Finance Officer
8. Manager, Indian Bank, GGSIPU Dwarka branch, with the request to make arrangement for collection of fee.
9. Office Copy

**S.K. Tanwar**

