



**GURU GOBIND SINGH  
INDRAPRASTHA UNIVERSITY**  
DWARKA, DELHI – 110075

F.No.:GGSIPU/COF/2012-13/ 8046

Dated: 16.03.2013


**Circular**

**Subject: Regarding collection of Cash payment from Accounts Branch**

On review of the books of accounts, it has been observed that following payments remain undischursed with the cashier as the claimants not collected the same:-


S. No.	Voucher Date	Name of the Claimant	Dept.	Amount
1.	03-03-2012	Ms. Sonali Roy	USAP	100.00
2.	11-06-2012	Dr. Sanjay K. Das	USEM	294.00
3.	27-06-2012	Sh. Ahtesham	Stores	1200.00
4.	30-07-2012	Prof. P. Bhattacharya	USEM	1963.00
5.	23-08-2012	Sh. Manoj	Exam	450.00
6.	28-08-2012	Prof. T.P. Yadav	USM & PMHS	100.00
7.	15-10-2012	Prof. A.K. Saini	Per.	600.00
8.	28-12-2012	Prof. Saroj Sharma	USE	1566.00
9.	29-12-2012	Prof. Vinod Kumar	USBAS	1115.00
10.	01-01-2013	Dr. Kiranmay Sharma	USEM	950.00
11.	03-01-2013	Sh. Mukesh Kumar	USBAS	536.00

These employees/claimants are, therefore, requested to collect their payments from the cashier between 10:00 A.M. to 03:00 P.M. from 18.03.2013 to 22.03.2013 positively, failing which the said amounts will be credited back to the University A/c, there by the said claims will remain lapsed.

  
(G. Nalina)  
DDO

Copy to:-

1. All concerned
2. Circulated through University Website

  
(G. Nalina)  
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