

THE OFFICE OF CONTROLLER OF FINANCE GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY Sector-16 C, Dwarka, New Delhi – 110078 Website: http://ipu.ac.in <u>Finance & Accounts Branch</u>

No. F. IPU/Acctts/Budget/2015-2016/ 60

20th July, 2015

Subject: Budgetary Expenditure for 2015-16 -reg.

Budget Estimate (B.E) 2015-16 has already been communicated to schools/Departments vide office letter no. F. No. IPU/Acctts/Budget/2014-2015/525 Dated 18/02/2015. In order to review the budgetary expenditure for 2015-16 (i.e from 1st April 2015 to 15 July 2015), please find enclosed herewith the following information to verify the budgetary expenditure for 2015-16 from your departmental budget control register in the prescribed format:-

- 1. Budget Estimate for 2015-2016 for a particular expenditure head (at column no.-1)
- 2. Actual Expenses from April 2015 to 15th July, 2015 for 2015-16 (at column no.-2)
- 3. Balance budget for 2015-16 (at column no.-4)

You are requested to kindly match the actual expenditure of your School/ Department upto 15th July 2015 from your budget control register (BCR) and in case of any, discrepancies kindly approach the Accounts branch for rectification.

(S.K.Tanwar) (Controller of Finance)

Encl:- As above

Copy to:-

- 1. Dean, USBT
- 2. Dean, USICT
- 3. Dean, USLLS
- 4. Dean, USMS
- 5. Dean, USBAS
- 6. Dean, USAP
- 7. Dean, USEM
- 8. Dean, USHSS
- 9. Dean, USCT
- 10. Dean, USE
- 11. Dean, USMC
- 12. Dean, USET
- 13. Dean, USMPMHS
- 14. Director, CDMS
- 15. Director, Research & Consultancy
- 16. Director, Academic Affairs
- 17. Director, International Affairs
- 18. Director, CEPS
- 19. Controller of Examination
- 20. Librarian, UIRC

- 21. Chairman, UCITIM –for upload same in the University website under the link of A/C Branch
- 22. Superintending Engineer, UWD
- 23. Incharge, Affiliation
- 24. Joint Registrar, Planning
- 25. Joint Registrar, Estate & Security
- 26. Deputy Registrar, General Administration
- 27. Deputy Registrar, Purchase
- 28. Incharge, Academic Admissions
- 29. Incharge, Store
- 30. Assistant Registrar, SDC
- 31. Public Relation Officer
- 32. Finance Officer I/II/III
- 33. AR to VC (for information of Hon'ble VC)
- 34. AR to Registrar (for information to Worthy Registrar)
- 35. Incharge, CHVE
- 36. Chairman, CCGPC
- 37. Office Copy
- 38. Guard File