



**GURU GOBIND SINGH
INDRAPRASTHA UNIVERSITY**

DWARKA, DELHI-110 075.

File No.: GGSIPU/COF/2012 600

Dated: 01.02.2013

CIRCULAR

The Board of Management in its 50th meeting held on 27.09.2012 vide Agenda Item No. 50.03 (v) has approved the following in the medical scheme of GGS Indraprastha University:

- (a) Cashless facilities may be extended to maximum of three hospitals initially for indoor treatment and MoU may be signed accordingly with them.
- (b) MoU may be signed with other willing hospitals which are empanelled with DGEHS/CGHS for providing indoor as well as outdoor service on CGHS/DGEHS rates but employee will pay for their medical bill to the empanelled hospital and may get reimbursement from the University as per medical rule.
- (c) In respect of hospitals on the approved panel of CGHS/DGEHS (wherein MoU has not been signed due to any reason), reimbursement of medical expenses shall be allowed and restricted to treatment on CGHS/DGEHS rate.

In pursuance to Board of Management approval as mentioned above, 3 hospitals have been selected for providing cashless indoor medical facilities and in addition 21 hospitals have also signed MoU and had agreed with GGS IP University for extending CGHS rates to the employees and their eligible family members for indoor & OPD treatment. Apart from these, 04 Diagnostic Centre / Pathology Lab. have also given their consent for extending CGHS rates to the employees and their eligible family members of GGSIP University. All the above medical facilities can be availed on production of employee **Identity Card / Medical Facility Card** at the time of availing of medical facilities.. The extent of coverage and obligations of the provider hospitals who have signed MoU or given their consent (in case of Labs.) for providing cashless facilities for indoor treatment or agreed to extend CGHS rates for indoor and outdoor medical facilities are given below:

I. EXTENT OF COVERAGE & OBLIGATION OF THE HOSPITALS AGREED TO PROVIDE CASHLESS FACILITIES FOR INDOOR TREATMENT:

- i) The Provider Hospital shall extend only in-patient hospitalization to the Members under this Agreement and claims will be settled directly by the University under 'Direct Payment System'. For the 'Out- Patient treatment', the University employee shall take such treatment on the agreed rates on cash basis and the University shall not be responsible for any such medical expenditure on this account under 'Direct Payment System'.
- ii) The Provider Hospital will extend services as per the rates prescribed in the Central Government Health Scheme (hereinafter referred as 'CGHS') for both **IPD & OPD** treatment.

- iii) If the Provider Hospital normally charges rates for various procedures which are lower than the rates given by CGHS, the reimbursement would be at the actual rates charged by the Provider Hospital.
- iv) The Provider Hospital shall ensure that each time a Member avails service envisaged in this Agreement, the expenses are regulated strictly with reference to the eligibility and monetary limits fixed with reference to the entitlements status of such Member.
- v) The Provider Hospital shall ensure that the benefits are made available to the Member(s) strictly as per terms of this Agreement and no benefits outside the terms of this agreement shall be allowed without prior approval, unless the same is essential for the recovery of member(s).
- vi) The University shall not be liable to make any payment on account of claims which are in the opinion of the University fraudulent or are a result of fabricated claims.

Obligations of Provider Hospital

- i) The Provider Hospital shall ensure that all members are admitted and treated in the Provider Hospital on priority basis. Priority basis in this context means making available to the Member services like on-the-spot admission/ treatment, beds on an urgent basis and the like. In case there is no accommodation available either in the ward or in the operation theatre or the patient requires specialized treatment which is not available in the Hospital, the Provider Hospital shall make all attempts through its good offices to accommodate and admit the members to other University empanelled / Super-Specialty Hospital(s), subject to concurrence from the concerned Members and an intimation as to the cross reference shall be made to the University within 24 hours of such referral.
- ii) The Provider Hospital shall ensure that best and timely medical treatment / medical facility is extended to the Member(s) and provided best of services to them at all times.
- iii) It is mandatory for the Provider Hospital to maintain and adhere to the standards and quality of medical services as prescribed by Medical Council of India. The Provider Hospital represents that it has all the prescribed standards and shall maintain the same for the Member(s).
- iv) The University's Medical Officer / designated Officer(s) shall have the right to visit the Provider Hospital to check the quality, standards, review and discuss treatment provided to the Members. During such visits and inquiries, the Provider Hospital shall extend full co-operation to the University officials including access to the Member(s) medical and billing records and make available the information they request about the patient for the purposes of their investigation / inspection.
- v) The Provider Hospital shall also arrange to obtain medicines, injections, disposable syringes etc. as prescribed by the doctors from an authorized chemist(s), druggist(s).
- vi) The Provider Hospital shall make available to the Member(s), only in emergency cases, ambulance services on a priority basis for patients within the city/town limits, the cost of which will be part of the package.
- vii) The Provider Hospital shall keep the Member(s) in the Hospital only for the required number of days of treatment and carry out only the required investigations. The University has the discretion to reject bills containing any item, which as per the University was unwarranted on the part of the Provider Hospital.

- viii) The Provider Hospital agrees not to take any cash deposit or any deposit of any kind or advance from Member(s) who is / are to be given treatment by the Provider Hospital and shall strictly adhere to the understanding.
- ix) The Provider Hospital shall strictly adhere to the agreed 'Operation Procedure' contained in the terms and conditions specified by CGHS and be bound by the same.
- x) The Provider Hospital shall equip itself with qualified and experienced Doctors, Medical and Para-Medical staff, Nurses etc. and also all other infrastructure essential to maintain the desired quality and standard of treatment for the Member(s).
- xi) The Provider Hospital shall not create separate charges on account of nursing, interest or interest free security deposit, diet charges, air conditioner/ cooler/ heater charges (including electricity charges) which in the opinion of University are included in the package.
- xii) The Provider Hospital shall admit the patients only on production of a valid identity card with photograph of the Member(s), issued by the University. The Provider Hospital shall not demand any advance from the Member(s) and shall provide credit facilities to the concerned patient.
- xiii) The Provider Hospital shall not charge more than two consultations in a day to a Member(s) from the attending specialist.
- xiv) Before the final discharge of the Member(s), the discharge summary certificate documents and necessary bill shall be authenticated by the Member's signature.
- xv) The drugs/ medicine supplied to the Member (s) to be consumed after discharge will not be part of the package.
- xvi) In case the eligible accommodation is not available at the time of admission, the Member (s) will be admitted to lower category of accommodation. But, if the Member (s) is provided higher category accommodation at his / her own request the differential amount will be borne by the Member(s) and if accommodation is provided by the Provider Hospital in the event of non-availability of entitled accommodation, the differential amount will be borne by the Provider Hospital. As soon as the entitled accommodation is made available, the Member(s) should be shifted to the category of accommodation he/she is originally entitled to.
- xvii) The Provider Hospital will send all bills pertaining to the Members(s) to the University, for payment.

II. EXTENT OF COVERAGE & OBLIGATION OF THE HOSPITALS AGREED TO PROVIDE NON-CASHLESS FACILITIES FOR IPD & OPD TREATMENT:

- (i) The Provider Hospital will extend services as per the rates prescribed in the Central Government Health Scheme (hereinafter referred as 'CGHS') for both **IPD & OPD** treatment.
- (ii) If the Provider Hospital normally charges rates for various procedures which are lower than the rates given by CGHS, the reimbursement would be at the actual rates charged by the Provider Hospital.
- (iii) The Provider Hospital shall ensure that each time a Member avails service envisaged in this Agreement, the expenses are regulated strictly with reference to the eligibility and monetary limits fixed with reference to the entitlements status of such Member.
- (iv) The Provider Hospital shall ensure that the benefits are made available to the Member(s) strictly as per terms of this Agreement and no benefits outside the

terms of this agreement shall be allowed without prior approval, unless the same is essential for the recovery of member(s).

- (v) All the charges on account of availing indoor / outdoor treatment at Provider Hospital shall be borne by the employee and shall directly be paid by the employee. However, Provider Hospital shall verify all such claims on prescribed format of University. The University shall not be liable to make any payment on account of such claims from the Provider Hospital.

Obligations of Provider Hospital

- (i) The Provider Hospital shall ensure that all members are admitted and treated in the Provider Hospital on priority basis. Priority basis in this context means making available to the Member services like on-the-spot admission/ treatment, beds on an urgent basis and the like. In case there is no accommodation available either in the ward or in the operation theatre or the patient requires specialized treatment which is not available in the Hospital, the Provider Hospital shall make all attempts through its good offices to accommodate and admit the members to other University empanelled / Super-Specialty Hospital(s), subject to concurrence from the concerned Members and an intimation as to the cross reference shall be made to the University within 24 hours of such referral.
- (ii) The Provider Hospital shall ensure that best and timely medical treatment / medical facility is extended to the Member(s) and provides best of services to them at all times.
- (iii) It is mandatory for the Provider Hospital to maintain and adhere to the standards and quality of medical services as prescribed by Medical Council of India. The Provider Hospital represents that it has all the prescribed standards and shall maintain the same for the Member(s).
- (iv) The University's Medical Officer / designated Officer(s) shall have the right to visit the Provider Hospital to check the quality, standards, review and discuss treatment provided to the Members. During such visits and inquiries, the Provider Hospital shall extend full co-operation to the University officials including access to the Member(s) medical and billing records and make available the information they request about the patient for the purposes of their investigation / inspection.
- (v) The Provider Hospital shall also arrange to obtain medicines, injections, disposable syringes etc. as prescribed by the doctors from an authorized chemist(s), druggist(s).
- (vi) The Provider Hospital shall make available to the Member(s), only in emergency cases, ambulance services on a priority basis for patients within the city/town limits, the cost of which will be part of the package.
- (vii) The Provider Hospital shall keep the Member(s) in the Hospital only for the required numbers of days of treatment and carry out only the required investigations. The University has the discretion to reject bills containing any item, which as per the University was unwarranted on the part of the Provider Hospital.
- (viii) The Provider Hospital shall strictly adhere to the agreed 'Operation Procedure' contained in the terms and conditions specified by CGHS and be bound by the same.
- (ix) The Provider Hospital shall equip itself with qualified and experienced Doctors, Medical and Para-Medical staff, Nurses etc. and also all other infrastructure essential to maintain the desired quality and standard of treatment for the Member(s).

- (x) The Provider Hospital shall not create separate charges on account of nursing, interest or interest free security deposit, diet charges, air conditioner/ cooler/ heater charges (including electricity charges) which in the opinion of University are included in the package.
- (xi) The Provider Hospital shall admit the patients only on production of a valid identity card with photograph of the Member(s), issued by the University.
- (xii) The Provider Hospital shall not charge more than two consultations in a day to a Member(s) from the attending specialist.
- (xiii) The drugs/ medicine supplied to the Member (s) to be consumed after discharge will not be part of the package.
- (xiv) In case the eligible accommodation is not available at the time of admission, the Member (s) will be admitted to lower category of accommodation. But, if the Member (s) is provided higher category accommodation at his / her own request the differential amount will be borne by the Member(s).

III. EMPANELMENT OF DIAGNOSTIC CENTRE / PATHOLOGY LAB. AT CGHS RATES:

Diagnostic Centre / Pathology Laboratories will provide CGHS rates to the employee and their eligible family members of the GGS Indraprastha University on production of employee Identity Card / Medical Facility Card. All the charges on account of availing services / tests etc of diagnostic centre / pathology lab shall be borne by the employee and will directly be paid to the diagnostic centre / pathology lab.

The lists of I, II and III categories of Hospitals / Diagnostic Centre / Pathology Laboratories are enclosed at *Annexure I, II and III* respectively.



(Dr. B.P. Joshi)
Registrar

Copy to:-

1. All Deans, GGSIPU(USBT/USCT/USBAS/USCIT/USEM/USMS/USLLS/ UHSS/UEDN/UCMS)
2. All Directors, GGSIPU
3. Registrar, GGSIPU
4. Controller of Examinations, GGSIPU
5. OSD to Hon'ble Vice Chancellor
6. Superintending Engineer, UWD, GGSIPU
7. Librarian, GGSIPU
8. IPRO, GGSIPU
9. Chairman, UCITIM – with the request for uploading the same in the University website under the link of Accounts Branch.
10. F.O./II/UWD
11. Guard file.



(Dr. B.P. Joshi)
Registrar

Annexure-I

Cashless Empanelled Hospitals:

- 1 Saroj Hospital & Heart Institute**
Plot No. 2, Institutional Area, Sector 14 Extension,
Rohini, Near Madhuban Chowk,
New Delhi-110085.

- 2 Rockland Hospital (03 Branches):**
 - (i) Rockland Hospitals Limited
B-33-34, Qutab Institutional Area,
New Delhi-110016.

 - (ii) Rockland Hospitals Limited
Plot No. 2, Sector-5, IMT,
Manesar, Haryana.

 - (iii) Rockland Hospitals Limited
Plot HAF-B, Sector-12, Dwarka,
New Delhi.

- 3 Yashoda Superspeciality Hospital (02 Branches):**
 - (i) Yashoda Superspeciality Hospital
H-1, Kaushambi, Near Dabur Chowk,
Ghaziabad.

 - (ii) Yashoda Superspeciality Hospital
III-M, Nehru Nagar,
Ghaziabad.

Annexure-II

Diagnostic Centre / Pathology Lab:

- 1 Dr. Anand's Imaging & Neurological Research Centre
G-14, Preet Vihar, Vikas Marg,
Karkarimor, Delhi-110092.
- 2 Dr. Lal Pathlabs Pvt. Ltd. - *Address list enclosed*
8, West Avenue Road, Punjabi Bagh (W)
New Delhi-110026.
- 3 Focus Imaging & Research Centre Pvt. Ltd.,
C-10 Green Park Extension,
New Delhi-110016.
- 4 Ganesh Diagnostic & Imaging Centre Pvt. Ltd.
109, Pocket-A-1, Sector-8, Near Deepali Cowk,
Opp. Bagga Link, New Delhi-110085.

Dr Lal PathLabs Pvt Ltd - Lab Location			
LAB	ADDRESS	PHONE NUMBERS	Pathology
Rohini	BLOCK E, SECTOR 18, ROHINI, NEW DELHI -110 085		
Hanuman Road	ESKAY HOUSE, 54, HANUMAN ROAD, NEW DELHI-110001.	011-30258600	✓
PREET VIHAR	C-49, MAIN VIKAS MARG, PREET VIHAR, NEW DELHI-110092.	011-30403210	✓
PUNJABI BAGH	8, WEST AVENUE ROAD, PUNJABI BAGH(W), NEW DELHI-110026.	011-30403240	✓
SDA	C-2/6,SAFDARJUNG DEVELOPMENT AREA, NEW DELHI-110016 .	011-30403250	✓
VASANT KUNJ	NELSON MANDELA MARG, BUILDING No.1, L.S.C., SECTOR-B, POCKET-7, VASANT KUNJ, NEW DELHI-70	011-30403230	✓
ASHOK VIHAR	B2/9,ANMOL HOUSE,NEAR SYNDICATE BANK, ASHOK VIHAR PHASE -2 NEW DELHI-110052.	011-26134825	✓
NEW FRIENDS COLONY	D-819,GROUND FLOOR,NEAR ESCORTS HOSPITAL,NEW FRIENDS COLONY,NEW DELHI- 110025.	011-32055414	✓
TILAK NAGAR	4B/13, NEAR METRO PILLAR NO.494, TILAK NAGAR, NEW DELHI - 110018	011-32055453	✓
EAST OF KAILASH	A-15 KAILASH COLONY, GROUND FLOOR, NEAR KAILASH COLONY METRO STATION, NEW DELHI 110048	011-32991922	✓
FARIDABAD	SCO-30, SECTOR-16, FARIDABAD-121002, HARYANA.	011-32969655	✓
GHAZIABAD	C-30, RDC, NEAR KRISHNA SAGAR, RAJNAGAR, GHAZIABAD, U.P.	0129-3266060	✓
GURGAON	C-1/B, CLEAR VIEW, OLD DLF COLONY, SECTOR-14, GURGAON-122001, HARYANA.	0120-3010561	✓
GURGAON-2	SHOP NO. 9,10, 30,31, DLF CITY COURT, SIKANDERPUR, GURGAON - 122001, HARYANA	0124-3988505	✓
NOIDA (Sector 18)	N-27, SECTOR-18, NOIDA, U.P.	0124-3212530	✓
NOIDA (Sector 50)	B-1/1, CENTRAL MARKET, SECTOR - 50, NOIDA, U.P.	0120-3988505	✓
INDIRAPURAM	GROUND FLOOR, SHOP NO: BG-03,ADITYA SHOPPING COMPLEX, PLOT NO. C/GH-3, VAIBHAV KHAND, INDIRAPURAM, GHAZIABAD.	0120 -3191331	✓
		0120-3292266	✓
Dr Lal PathLabs Pvt Ltd - Patient Service Centre			
PSC SITE	ADDRESS	PHONE NUMBERS	Collection
NOIDA	A-34, Ground Floor, Sector-26, NOIDA, U.P. - 201301.		
PATEL NAGAR	15/1, Ground Floor, West Patel Nagar, New Delhi-110008.	0120-3193232	✓
SHALIMAR BAGH	Shop No. A1/BQ Market, Shalimar Bagh, Delhi-110088.	011-32043539	✓
GREEN PARK	J-5, Green Park Main, New Delhi - 110016.	011-32043543	✓
JANAK PURI	B-29, Community Centre, Opp. Punjab National Bank, Janakpuri - 110058.	011-32043533	✓
KRISHNA NAGAR	F-1/9, Near Happy English School, Main Bus Stand, Krishna Nagar, New Delhi-110051.	011-32043534	✓
DWARKA	Shop No. 6, Vardhman Sudershan Plaza, Sector-5, Near Pizza Hut, Ashirwad Chowk, Dwarka, New Delhi -110073.	011-32043535	✓
LAJPAT NAGAR	Shop No. 3, C-1/103-104, Lajpat Nagar-1, Opp. Nirula's, Defence Colony Flyover, Lajpat Nagar-1, New Delhi-110024.	011-32043531	✓
VASANT KUNJ	RZ-83-A-/1249/B-9, Basement, Opp. Fortis Hospital IN Gate, Kishangarh, Vasant Kunj, Delhi-110070.	011-32043536	✓
ROHINI	124, Pocket C-9, Opp. Fire Station, Sector-8, Rohini, New Delhi-110085.	011-32043545	✓
PATPARGANJ	Shop No. G3 & G4, Aggarwal Tower, LSC-2, IP - Extension, Patparganj, Adj. SBI ATM, New Delhi-110092.	011-32043541	✓
MUKHERJEE NAGAR	A-37,38,39, Ground Floor, GF-2, Commercial Complex, Dr. Mukherjee Nagar, Adj. to HDFC Bank, New Delhi-110009.	011-32043540	✓
SHAKTI NAGAR	24/26,Ground Floor, Shakti Nagar, Adj. Govt. Girls School No. 1, New Delhi-110007.	011-32043537	✓
GURGAON	SF 103, First Floor, Galleria Market, DLF Phase - IV, Gurgaon - 122001, Haryana.	011-32043542	✓
		0124-3273232	✓

Annexure-III

Non-cashless Empanelled Hospitals:

S. No.	Name & Address of Hospital	S. No.	Name & Address of Hospital
1	Kalra Hospital SRCNC Pvt. Ltd., Tulsi Dass Kalra Marg, Kirti Nagar, New Delhi-110015	2	Jeewan Mala Hospital Pvt. Ltd., 67/1, New Rohtak Road, New Delhi-110005.
3	Park Hospital, Meera Enclave, (Chowkandi), Near Keshopur Bus Depot Outer Ring Road, New Delhi-110018	4	M.G.S. Hospital Rohtak Road, West Punjabi Bagh, New Delhi-110026.
5	Sunil Hospital 15/199-200, Geetanjali Road, Malviya Nagar, New Delhi - 110017	6	Delhi Heart & Lung Institute 3 MM-II Panchkuian Road New Delhi-110055
7	RG Stone Urology & Laparoscopy Hospital, F-12, East of Kailash, New Delhi-110065.	8	Dr. Kapur's The Healing Touch Eye Centre, D-8 Vikas Puri, New Delhi-110018
9	Mohan Eye Institute 11-B, Ganga Ram Hospital Marg, New Delhi - 110 060.	10	Vinayak Hospital NH-1, Sector-27, Atta, NOIDA - 201301.
11	Jeewan Nursing Home & Hospital, 2-B Pusa Road, New Delhi-110005	12	Sanjeevan Medical Research Centre (P) Ltd., 24, Ansari Road, Darya Ganj, New Delhi-110002.
13	Dr. Bansal's Stone Urology & Laparoscopy Centre A-1, New Friends Colony, New Delhi - 110025.	14	Panchsheel Hospital Private Limited, C3/64A, Yamuna Vihar, Delhi-110053.
15	Ahooja Eye & Dental Institute 560/1. Dayanand Colony, New Railway Road, Gurgaon-122001	16	Goyal Eye Institute, 1/10, East Patel Nagar, New Delhi-110008.
17	Chaudhary Eye Centre & Laser Vision, 4802, Bharat Ram Road (Ansari Road), 24, Daryaganj, New Delhi- 110002.	18	Dr. Patnaik's Laser Eye Institute (DPLEI), C-2, Lajpat Nagar-III, New Delhi-110024
19	CENTRE FOR SIGHT B-5/24, Safdarjung Enclave, New Delhi - 110029	20	VISION EYE CENTRE 12/27, W. Patel Nagar, Near Arya Samaj Mandir, New Delhi - 110008.
21	Prakash Hospital D-12, 12A, 12B, Sec.-33, Noida-201301.		