



**Guru Gobind Singh Indraprastha University**  
**Sector-16C, Dwarka, New Delhi-110078**

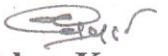
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Dated: 26/05/14

**Circular**

It is informed to all University employees that we are in process to finalize calculation of CPF interest for the Financial Year 2013-14. Therefore, all are requested to download their CPF statement of F.Y. 2013-14 available on University website in their individual login account w.e.f 25<sup>th</sup> May 2014 and if any query related to their CPF statement should write to DDO positively within one week from 25.05.2014.

Moreover, according to income tax guidelines, Form 16 for the financial year 2013-14 is required to be issued on 31.05.2013. Therefore, all are requested to collect their Form 16 personally from Reception Counter of Accounts Branch w.e.f 31.05.2014.

  
**(Krishan Kumar)**  
**DDO**

**Copy**

1.  Server Room with the request to upload on University website.
2. PS to COF for information.
3. Guard File.