



GURU GOBIND SINGH
Indraprastha University
SECTOR-16 C, DWARKA NEW DELHI -110 078

F.No.GGSIPU/Accounts /2012-13/8342

Dated: 23.03.2013

CIRCULAR

Sub: Non- submission of requisite details of committed expenditure & sanctions.

Please refer to this office letter dated 15.03.2013 vide which it was stressed upon every School/Department of this University to ensure the utilization of allocated budget well within current financial year. Besides, details of committed expenditures pertaining to the current financial year were also requisitioned so that necessary provision for such expenditures may be made in the next financial year.

Attention of all the heads concerned are once again drawn to ensure submission of all the sanctions requiring payment or committed expenditure wherein sanction can not be issued in current financial year. **The Accounts Branch will remain open to receive all such sanctions/payments claims on 30.03.2013 upto 4 p.m.**

It may also be noted that all the sanctions obtained during current financial year but not presented for payment to this office shall be entertained only after validation of the same by the same sanctioning authority and which will be further subject to availability of funds for booking expenditure in the financial year 2013-14.


(S.K. Tanwar)

Controller of Finance

Copy to:-

1. All Deans, GGSIPU(USBT/USCT/USBAS/USCIT/USEM/USMS/USLLS/ UHSS/UEDN/UCMS)
2. All Directors, GGSIPU
3. All Heads of School / Branch / Deptt., GGSIPU
4. Controller of Examinations, GGSIPU
5. Superintending Engineer, UWD, GGSIPU
6. Librarian, GGSIPU
7. Chairman, UCITIM – for uploading the same in the University website under the link of A/c Branch.
8. Dy. Registrar, Public Relation, GGSIPU
9. F.O./II/UWD
10. P.S. to Hon'ble Vice Chancellor
11. P.S. to Registrar
12. Guard file.