



# Guru Gobind Singh INDRAPRASTHA UNIVERSITY

DWARKA SECTOR 16-C, DELHI 110 075

Website: [www.ipu.ac.in](http://www.ipu.ac.in)

F. No. IPU/Acctts/Budget/2013-2014/621

Dated: 26/11/13

## Notice

### Subject: Submission of budgetary requirement for RE 2013-14 & B.E. 2014-15 –reg.

Budget Estimate (B.E) 2013-14 has already been communicated to all schools/Departments vide office letter no. F. No. IPU/Acctts/Budget/2013-2014 Dated 26/03/2013, In order to access the revised budgetary requirement for 2013-14, please find enclosed herewith the following information in the prescribed format to prepare the R.E.2013-14 & B.E. 201-15:-

1. Actual Expenses for 2012-13 (at column no.-3 of given Performa)
2. B.E. 2013-14 (at column no.-4 of given Performa)
3. Actual expenses upto Sep2013 as per Accounts records(at column no.-5 of given Performa)

In view of above you are hereby requested to kindly confirm the actual expenditure upto September 2013 after matching the same from your budget control register(BCR) and furnish the budgetary requirements for R.E.2013-14 & B.E. 2014-15 in the given Performa along with full justification, wherever required.

It is further requested to kindly forward the duly filled up proposed to this office by 9th Dec positively so that accounts branch may further access these proposed & submit a consolidated budget proposal for R.E. 2013-14 & B.E. 2014-15 to the Hon'ble Vice Chancellor for consideration & approval

(S.K.Tanwar)  
(Controller of Finance)

Encl:- As above

Copy to:-

1. All Deans/Directors, GGSIPU
2. All Heads of School/Branch/Department, GGSIPU
3. Controller of examinations, GGSIPU
4. Superintending Engineer, UWD, GGSIPU
5. Libertarian, GGSIPU
6. Chairman, UCITIM- for upload the same in the university website under the link A/c Branch
7. Dy. Registrar, Public Relation, GGSIPU
8. Medical Officer, GGSIPU
9. F.O.I/II
10. P.S. to Hon'ble Vice Chancellor
11. P.S. to Worthy Registrar
12. Guard File

