



UNIVERSITY INFORMATION RESOURCES CENTER
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16-C, DWARKA, NEW DELHI -110 078

Tel: 011- 25302223- 226, 883 website: ipu.ac.in



GGSIU/UIRC/2025/Book-Bank

Dated: 18.02.2025

Book Bank Circular

All Students of USS in their Even Semesters (i.e. 2, 4, 6...) are advised to borrow books from the Book Bank as per below mentioned schedule. Students are advised to clear their previous semester loan of books and General Collection books before coming for new books:

S. No.	Date	Program (2, 4, 6... Semesters)	Time
1.	10/03/2025	B. Tech (IT, CS, EC) & MCA	10.00 AM- 02.00 PM
2.	10/03/2025	M. Tech (IT, EC, CS & Robotics)	02.30 PM- 04.30 PM
3.	11/03/2025	MBA All Programs	10.00 AM- 02.00 PM
4.	11/03/2025	B. Tech & M. Tech (BT, CT/CE, BCE)	02.30 PM- 04.30 PM
5.	12/03/2025	M. A English & MA Economics	10.00 AM- 02.00 PM
6.	12/03/2025	M. ED, M Sc. (EM, NRM, MBC), M. Tech. (BAS)	02.30 PM- 04.30 PM
7.	13/03/2025	CEDM, CEPS, All Programs	10.00 AM- 02.00 PM
8.	15/03/2025	Week End All Programs	10.00 AM- 04.00 PM

Guidelines for Book-Bank Facility (For Bonafide Students of the University)

- Identity Verification:**
Students must carry their **Identity Card/Library Membership Card** to access the Book-Bank facility.
- Borrowing Entitlement:**
 - Eligible students can borrow **up to five (05) books** for the entire semester, to be returned by the **end-term examination**.
 - Books can be borrowed from the designated **Book-Bank collection** of their respective schools, including BB/BT, BB/CT, BB/EM, BB/EDU, BB/HSS, BB/IT, BB/SMS, and BB/BAS.
 - This facility is available to **all B.Tech. students**.
- Accessing Books from Other Schools' Book-Banks:**
 - Students needing books from other schools' Book-Banks must wait until the scheduled borrowing period ends.
 - Requests for such books will be accepted **15 days after the completion of the Book-Bank schedule**.

Your cooperation is appreciated to ensure a smooth process for all.

(Dr. Neetika Sharma)
Dy. Librarian

In-Charge UIRC

Copy to

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|--|---|
| 1. Chairperson, Library Committee | 9. Dean, School of Information & Comm. Technology |
| 2. Library Committee Members | 10. Dean, school of Management Studies |
| 3. Dean, School of Basic and Applied Science | 11. Director, Centre of Excellence Disaster Management |
| 4. Dean, school of Bio Technology | 12. Director, Centre of Excellence in Pharmaceutical Management |
| 5. Dean, school of Chemical Technology | 13. AR To Hon'ble VC for kind information to Hon'ble VC |
| 6. Dean, school of Education | 14. AR to Registrar for kind information to Registrar |
| 7. Dean, school of Environment Management | 15. In-Charge, UITS Cell with request to upload on websites |
| 8. Dean, school of Humanities & Social Sci. | |

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GGSIU/UIRC/2025
Date: 18/2/25

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