



Public Relations Department
Guru Gobind Singh Indraprastha University
Sector 16 C, Dwarka, New Delhi- 110078

Ref -

Date – 06/4/2023

Sub – Printing of 600 copies of training booklet for Aapda Mitra programme

The University intends to print 600 copies of the training booklet for Aapda Mitra programme with following specifications -

Quantity – 600

Size – 8.5 inch(W) into 11.5(H) inch(approx.)

Pages – 260(approx.), including four cover pages

Paper – 130 gsm mat art paper for inner pages & 300 gsm mat art paper for cover pages

Lamination – Thermal mat lamination on outer cover pages

Printing – Multi – Colour

Binding – Perfect with section stitching

Designing - Only cover pages, rest of the pages are already designed

Language – Hindi

Packaging – In the packing of separate 10 copies of the booklet

The printing agencies having experience & expertise of designing & printing of such type of assignments may send quotation for this printing assignment.

The quotation may be sent on the letter head of the printing agency on the official mail ID of the PR department **pro@ipu.ac.in by 8th April 2023 till 6 p.m.**

The agency that will quote lowest rate/amount without GST will be awarded the assignment.

Only one quotation will be considered. Revised quotation will not be accepted.

Kindly mention rate of GST being charged on your rate/amount with you quotation.

The quotation received after the stipulated timeline will not be considered.

The printing agencies empanelled with the University may also send quotations for the purpose.

Public Relations Officer

Jav
06/4/23