



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F. No. IPU-7/Online Counselling/2021/ 1401

Dated: 16/11/21

SCHEDULE TO BE FOLLOWED AFTER ALLOTMENT OF SEAT IN THE SPOT ROUND II COUNSELLING OF PROGRAMME BA LLB/ BBA LLB (CODE 121) DURING THE ACADEMIC SESSION 2021-22.

REFERENCE 1: UNIVERSITY NOTIFICATION NO. 53/2021 DATED 02.11.2021REFERENCE 2: UNIVERSITY NOTIFICATION NO. 68/2021 DATED 12.11.2021

→ ALL THE CONCERNED CANDIDATES/STAKE HOLDERS ARE HEREBY INFORMED THAT THE RESULT FOR SPOT ROUND II COUNSELLING OF PROGRAMME BA LLB/ BBA LLB (CODE 121) WILL BE DELCARED ON 16.11.2021 AS PER UNIVERSITY NOTIFICATION NO. 68/2021 DATED 12.11.2021.

→ KINDLY READ AND FOLLOW THE COMPLETE SCHEDULED DETAILED BELOW:

I) PROCEDURE TO BE FOLLOWED AFTER DECLARATION OF RESULT OF SPOT ROUND II COUNSELLING:

Sl. No.	Activity	Starting Date	Closing Date
1.	**PAYMENT OF PART ACADEMIC FEE OF RS. 40,000/- ONLY THROUGH NET BANKING/CREDIT CARD/DEBIT CARD	After declaration of result of Spot Round II Counselling	22.11.2021 (upto 11:50 p.m.)
2.	PRINTING OF PROVISIONAL ALLOTMENT/OFFER LETTER OF ADMISSION	After declaration of result of Spot Round II Counselling	22.11.2021 (upto 11:50 p.m.)
3.	REPORTING AT THE ALLOTTED COLLEGE/ INSTITUTE / UNIVERSITY SCHOOL	23.11.2021 (11:00 a.m. onwards)	26.11.2021 (upto 04:30 p.m.)
4.	ONLINE WITHDRAWAL OF ADMISSION AFTER PAYMENT OF PART ACADEMIC FEE OF RS. 40,000/-	After declaration of result of Spot Round II Counselling	27.11.2021 (upto 11:50 p.m.)

**** Adjustment of Part Academic Fee in Spot Round II Counselling:**

All CLAT UG 2021 qualified candidates who have been allotted seat in the previous rounds of Online Counselling including Spot Round and have already paid the Part Academic Fee of Rs. 40,000/- (Rupees Forty Thousand only) in the earlier rounds of Counselling will be adjusted during the Spot Round II Counselling. Such candidates, if allotted a seat in the SPOT ROUND II Counselling need not have to pay the Part Academic Fee of Rs. 40,000/- again.

The following candidates need not have to pay again the Part Academic Fee of Rs. 40,000/- (Rupees Forty Thousand Only) during admission in SPOT ROUND II Counselling (i.e. if a seat is allotted in the Spot Round II Counselling):

- A candidate, who was allotted a seat in any rounds of Online Counselling including Spot Round and paid the Part Academic Fee and Reported.
- A candidate, who was allotted seat in any rounds of Online Counselling including Spot Round, paid the Part Academic Fee but did not report in the allotted institute.
- Any candidate, who was admitted in any rounds of Online Counselling including Spot Round, paid the Part Academic Fee and subsequently withdrawn as per procedure.

NOTE: CANDIDATES ARE REQUESTED TO REFER THE ADMISSION BROCHURE 2021-22.

→ FAILURE TO REPORT AT THE INSTITUTE/COLLEGE ALLOCATED IN THE SPOT ROUND II COUNSELLING SHALL LEAD TO CANCELLATION OF ADMISSION ALLOCATED IN THIS ROUND AS WELL AS PREVIOUS ALLOTTED ADMITTED SEAT.



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II) Reporting of candidates to the allotted institute/college:

- i) After declaration of result of SPOT Round II Counselling, the candidates allotted seat, have to report to their respective allocated University School/Institutions for verification of documents and payment of balance Part Academic Fee as per the Offer letter of result of Spot Round II Counselling.
- ii) After allotment of seat in the Spot Round II Counselling, the candidate, if allotted a seat/retained the seat from earlier allotment/upgraded to higher choices/preferences, and if he/she has made the payment of Part Academic Fee of Rs. 40,000/- (if not paid earlier), can generate Provisional Admission Slip.
- iii) Proof of payment of Part Academic Fee receipt of Rs. 40,000/- is available in the candidate's profile.
- iv) The candidates are required to report and join the respective School/College with the Provisional Allotment Letter and the necessary record for verification of documents at the School/institution/college and pay the balance amount of fees (if any), as per the schedule notified on the website, failing which the admission shall be automatically cancelled.
- v) The institutions/University Schools of Studies shall report the status of reported and non-reported candidates to the University. The vacant seats after the Spot Round of Online Counselling and seat vacant due to withdrawal/non-reporting of candidates after the Spot Round of Counselling only shall be considered for the Spot Round II Counseling of the admission year.
- vi) All admissions shall be provisional till regularized by the University.
- vii) Result Awaited candidates may please see the provisions contained in the clause 3.5 of Chapter 3 of Admission Brochure 2021-22.
- viii) Candidates who report to the allotted institutions and are reflected in the list submitted by the institutions as reported/admitted, shall be called "admitted students".

Important Note:-

- i) Admitted Candidates who are allotted an upgraded seat in the Spot Round II Counselling needs to pay an additional amount of Rs. 5000/- at the newly allotted University School/Affiliated College.
- ii) The upgraded candidates have to pay the balance amount of fees (if any), at the newly allotted college/institute/University School. The balance fee paid by such candidates in their previously allotted/reported college/institute shall be refunded to them by the respective college/institute with immediate effect.
- iii) The candidates are required to bring their original documents and a set of photocopy of the documents for submission at the concerned School/Institute/College along with Medical Certificate (Appendix 6) in original, Character Certificate (in original), Reserved Category certificate/Minority Certificate, and other related appendices such as for Defence Category - Appendix 1 available in the Admission Brochure 2021-22 duly filled and signed. Result awaited candidates will have to submit duly filled and signed Appendix 5 of Admission Brochure 2021-22.
- iv) It is the responsibility of the candidates to ascertain whether he/she possesses the requisite eligibility and qualifications for admission.
- v) For ascertaining the eligibility conditions, combination of marksheets, shall be allowed, only and only if the marksheets are from the same Board. If any particular candidate changes the Board e.g. CBSE to NIOS, an appropriate proof of accepting the marks of the earlier Board shall be required by the new

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Board. Thus, such candidate shall supply the one complete marksheet making him eligible. The decision for ascertaining the region will be based on the documents produced by the candidate.

- vi) The candidates who have passed the qualifying examination through Distance/Open Education system of any recognized University/ Institute and had his/her Study Centres in Delhi, such candidates will have to provide proof of his/her study centre proof for determining his /her Region. The candidates who fail to provide the proof of his/her study centre issued by the respective Board / University of being located in Delhi shall not be considered for Delhi region Seats, and shall be considered for admission in the Outside Delhi Region Category. The candidate must bring in writing the certificate issued by the concerned University imparting Distance/ Open Education stating clearly that the study centre of the candidate is/was in Delhi or Outside Delhi.

III) Details of balance Part Academic Fee to be paid at the reporting University School of Studies/Affiliated Colleges/Institutions:

- A) In University School of Studies: The balance Part Academic Fee of Rs. 39,000/- (Rupees Thirty Nine Thousand Only) may be submitted through:

- i) Demand Draft in favour of "Registrar, Guru Gobind Singh Indraprastha University"
ii) NEFT as per details below:

Account Holder Name	Registrar, Guru Gobind Singh Indraprastha University
Account Number	965433641
IFSC Code	IDIB000G082
Bank Name	Indian Bank
MICR Code	110019071
Account Type	SB (Saving Branch)
CBS Code/Branch Code	02029
Branch Name & Address	GGSIU. Sector 16C, Dwarka, New Delhi – 110078.

* Only the candidates who have been allotted seat in the University School of Studies are requested to make the NEFT payment on the above account details only after they report at the respective University Schools and have their documents verified.

- B) In Affiliated Colleges/Institutes of GGSIPU: The balance amount of fees may be submitted through both Online (Net Banking/ Credit Card/ Debit Card) and Offline (through Demand Draft) as per the instructions issued by the respective Affiliated College/Institute.

IV) The concerned Dean/Director/Principal, USS & Affiliated Colleges/Institutes will ensure that the Result Awaited candidates will have to submit duly filled and signed Appendix 5 of Admission Brochure 2021-22. The Dean/Principal/Director shall be responsible to ensure mechanism to monitor the cases of such candidates admitted provisionally to ensure that the candidates are informed prior to the due date of submission of their result as mentioned in the Admission Brochure 2021-22, failing which, shall result in cancellation of their admission in the respective programme and whatsoever, the reason may be, his/her admission will be treated as null and void and the entire fee will be forfeited and under no circumstances, he/she will be allowed to appear in the End Term Exam.

V) The Dean/Director/Principal will be responsible to ensure that the eligibility of all the students are checked by them to ensure correctness of admission specially in case of provisionally admitted students.

VI) Terms And Conditions For Candidates Participating in Spot Round II Counselling:

A. Terms And Conditions For New Entrants:

That if a seat according to his/her choices/preferences of Institution/programme is allocated to him/her then he/she shall deposit Part Academic Fee of Rs. 40,000/- for the allotted Institute / programme.

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Notification No. 74/2021

B. Those Who Were In Online Counselling System And Have Been Allocated A Seat And Have Also Reported As Admitted:

- (i) That if a seat in Spot Round II Counselling according to his/her choices / preferences of Institution / programme is allocated to him/her then he/she shall deposit additional amount of Rs. 5,000/- as Upgradation fee charge.
- (ii) That fee paid at the Institution level where he/she was earlier allocated shall be refunded to him/her by the Institution as per the University procedure for refunds in this case.
- (iii) That if new seat is allocated to him/her in Spot round II Counselling then he/she shall abide to take the new allocated seat and do not have any claim on the previous seat.

C. For Those Who Are Already Registered And Have Not Been Allocated A Seat Or Filled Any Choices:

That if a seat according to his/her choices / preferences of Institution / programme is allocated to him/her, then he/she shall deposit Part Academic Fee of Rs. 40,000/- for Institute / programme.

D. For those who were allocated a seat did not pay Rs. 40,000/- part academic fee:

That if a seat according to his/her choices / preferences of Institution / programme is allocated to him/her, then he/she shall deposit Part Academic Fee of Rs. 40,000/- for Institute / programme.

E. Already Registered / Seat Allocated Paid The Fee Then Withdraw Or Not Reported:

That if a seat according to his/her choices / preferences of Institution / programme is allocated to him/her, then he/she shall deposit Part Academic Fee of Rs. 40,000/- for Institute / programme.

Guidelines/Instructions regarding COVID-19 issued by the Govt. of NCT must be followed by the candidates as well as by the Institute/College/USS during the period of reporting at the USS/Affiliated College/Institute.

All the concerned candidates/stake holders in their own interest are advised to visit the online admission website of the University <http://ipu.admissions.nic.in> for regular updates.

Geeta Mahajan
Deputy Registrar (Admissions)

Copy forwarded for information and needful to:

1. Dean, USLLS, with the request to get the data of NEFT payment compiled in the format given in the University notification no. 24/2021 dated 29.09.2021 so that the reconciliation of the amount deposited can be done by the Accounts Division.
2. Controller of Finance, GGSIP University.
3. JR Affiliation, GGSIP University.
4. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
5. AR, Registrar, GGSIP University, for information of Registrar.
6. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
7. Manager, Indian Bank for n/a.
8. NIC for uploading on <https://ipu.admissions.nic.in>.
9. EDP Section of Admissions Branch.
10. Guard File.

Ajay Kumar Arora
Assistant Registrar (Admissions)

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