



Guru Gobind Singh Indraprastha University

SECTOR-16C, DWARKA, NEW DELHI - 110078

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Tel. No. 011-25302259/60 E-mail: examconduct2@gmail.com

(Conduct Branch)

Ref. No.: GGSIPU/Exam/Conduct/11/2019

Dated : 22.08.2019

NOTICE

Sub: Schedule for collection & submission of Registration Chart(s) for all the Programmes for Final Year Supplementary Examinations (September, 2019).

All the Schools/Affiliated Institutes & Colleges are hereby informed that the Registration Charts (RCs) for the **Final Year Supplementary Examinations (September, 2019)** for students have been processed. All Schools/Affiliated Institutes & Colleges are hereby directed to collect the RCs from Conduct Branch, Examination Division, GGSIPU, Sector-16C, Dwarka, New Delhi-110075 from 23.08.2019 onwards. Duly checked & signed Registration Chart by the Students in respect of your School/Institute/College must be verified by the Dean/ Director/Principal and submit along with reappear fees to the Conduct Branch **on or before 02. 09.2019 by 04:00 PM positively.**

All Dean/Director/Principal please ensure that no ineligible students be allowed for sign the Registration Charts under any circumstances.

All the School/Affiliated Institutes/Colleges are also requested to submit a single Bank Draft/Demand Draft. In case of more than one DD, the same should be provided in the format given below in Soft and Hard Copy:

Sr. No.	Name	Enrolment No.	Semester	Batch	Code	Name of Bank	DD No. & Date	Amount
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This issues with the approval of Controller of Examination (O).

(Neeraj Pant)

Section Officer (Conduct)

Copy to:

1. Finance Officer (Exam), GGSIPU-
2. Bank Manager- Indian Bank- with a request to allow the USS/Colleges/Institutes to deposit reappear (supplementary) fees.
3. PS to COE for kind information of Controller of Examinations (Operations) please.